



Boston Logan International Airport Employee Parking Application

Date: _____

DELTA AIRLINES authorizes SPS PARKING - BOS, L.L.C. to issue a Proximity Card and Sticker for the purpose of gaining access to the Employee Parking Lot located at: 257 Marginal Street, Chelsea MA

PLEASE PRINT THE FOLLOWING INFORMATION

Name: _____

Employee ID Number: _____

Company: _____

Department: _____

Cost Center: _____

Home Phone: (____) _____

Work Phone: (____) _____

E-mail Address: _____

Please provide the following information for the vehicle(s) you may utilize when accessing the Employee Parking Lot.

Plate Number: _____ State: _____ Color: _____ Yr/Make/Model: _____

Plate Number: _____ State: _____ Color: _____ Yr/Make/Model: _____

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Delta Airlines
Authorized signature: _____ Date: _____

Proximity Card # _____

Hang Tag # _____ Sticker # _____

Secure Parking Services, L.L.C. EMPLOYEE PARKING DISCLOSURE AGREEMENT

I, _____, (*Employee*) understand that the following rules apply for parking my vehicle on the property (lots) managed and maintained by SPS PARKING - BOS, L.L.C. (*Company*).

The use of a *Company* proximity card or hang tag/sticker is needed for access onto the property (lots). If *Employee* arrives without the aforementioned, only a valid *Employee* I.D. badge will be accepted. The name on the badge will be cross-referenced and verified by our computer before entrance is permitted. The *Employee* I.D. badge will allow *Employee* to park in a designated area. If the proximity card is lost or damaged, you are required to pay \$25.00, which is the actual cost for replacement.

Employee vehicle must occupy only one parking space. Improper parking may result in the vehicle being booted or towed. If the vehicle is booted, a \$10.00 fee will be required for the release of the boot. All towing expenses will be the sole responsibility of the operating driver of the towed vehicle. Towing will be at the owner's risk and without liability to the Company, DELTA AIRLINES and/or the towing company.

Additionally,

- Prior approval is mandatory before any vehicle is parked for more than 7 days.
- Failure to comply may result in booting and/ or towing of the vehicle.

The speed limit on the property (lots) is 15 miles per hour, and will be strictly enforced.

The use or possession of drugs and/ or alcohol on the property (lots) is strictly forbidden.

All vehicles driven and parked on the property (lots) must be licensed, safe and have insurance that meets the states' minimum requirements.

Employee's Initials: _____ Date: _____

Any damage or theft to *Employee* vehicle must be reported immediately to the supervisor on duty. This report must be made prior to *Employee* leaving the property (lots). Any damage or theft reported after the vehicle has left the property (lots) will not be the responsibility of the *Company*, but will be the sole responsibility of the operating driver. Any employee that files an incident report will **FIRST** be asked to sign a Fraudulent Claim Acknowledgment before any investigation is done.

I have thoroughly read the above disclosure agreement and willingly adhere to its contents.

Signature

Employee Number

Print name

Date