



Newark Liberty International Airport Employee Parking Application

Date: _____

Airline/Vendor authorizes SECURE PARKING SYSTEMS, L.L.C. to issue a Proximity Card and Sticker for the purpose of gaining access to the Employee Parking Lot located at:

Port St. _____

PLEASE PRINT THE FOLLOWING INFORMATION

Name: _____

Employee ID Number: _____

Company: _____

Department: _____

Cost Center: _____

Home Phone: (____) _____

Work Phone: (____) _____

E-mail Address: _____

Please provide the following information for the vehicle(s) you may utilize when accessing the Employee Parking Lot.

Plate Number: _____ State: _____ Color: _____ Yr/Make/Model: _____

Plate Number: _____ State: _____ Color: _____ Yr/Make/Model: _____

Plate Number: _____ State: _____ Color: _____ Yr/Make/Model: _____

Authorized signature: _____ Date: _____

Proximity Card # _____

Hang Tag # _____ Sticker # _____

Secure Parking Systems, L.L.C. EMPLOYEE PARKING DISCLOSURE AGREEMENT

I understand that the following rules apply for parking my vehicle on the property (lots) managed and maintained by SECURE PARKING SYSTEMS, L.L.C. (*Company*).

The use of a swipe card is needed for access onto the property (lots). If the hang tag is lost or damaged, you are required to pay \$10.00, if the proximity card is lost or damaged; you are required to pay \$25.00, these fees are the actual costs for replacements.

Your vehicle must occupy only one parking space and not infringe upon the spaces around it. Vehicles greater than 16 feet in length are not allowed. Improper parking may result in the vehicle being booted or towed without notice. If the vehicle is booted, a \$25.00 fee will be required for the release of the boot. All towing expenses will be the sole responsibility of the operating driver of the towed vehicle.

The Proximity Card and/or Hang Tag are not to be transferred to any other person or to be used to allow person to have access to the SPS' Parking lot.

The speed limit on the property (lots) is 15 miles per hour, and will be strictly enforced.

The use or possession of drugs and/ or alcohol on the property (lots) is strictly forbidden.

Congregating on the property is strictly forbidden other than when waiting for the bus to pick you up.

Leaving trash, boxes or containers is strictly prohibited.

All vehicles driven and parked on the property (lots) must be licensed, safe and fully insured.

Any damage or theft to *Employee* vehicle must be reported immediately to the supervisor on duty. This report must be made prior to the *Employee* vehicle leaving the property (lots). Any damage or theft reported after the vehicle has left the property (lots) will not be the responsibility of the *Company*, but will be the sole responsibility of the operating driver and/or owner.

SPS retains the right to revoke your parking privilege at anytime and for any reason. If you enter the property after having your privilege revoked, you are considered to be trespassing and you will be subject to arrest and having the vehicle impounded. You should also be advised your vehicle would be towed and stored at your expense.

I have thoroughly read the above disclosure agreement and willingly adhere to its contents.

Signature

Employee Number (if applicable)

Print Name

Date

SPS Authorized Signature

Date